

COMPANY GRADE OFFICER PERFORMANCE FEEDBACK WORKSHEET (2D LT thru CAPT)

I. PERSONAL INFORMATION

NAME	RANK	UNIT
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II. TYPES OF FEEDBACK: INITIAL MID-TERM FOLLOW-UP RATEE REQUESTED RATER DIRECTED

III. PRIMARY DUTIES

1. Provide effective leadership in execution of assigned duties.
2. Effectively manage resources.
3. Continue education and training.

V. COMMENTS

IV. PERFORMANCE FEEDBACK

needs significant improvement
needs little or no improvement

1. JOB KNOWLEDGE Has knowledge required to perform duties effectively Strives to improve knowledge	
2. LEADERSHIP SKILLS Sets/Enforces standards Works well with others Fosters Teamwork Displays Initiative Self-confident	
3. PROFESSIONAL QUALITIES Exhibits loyalty, discipline, integrity, dedication, honesty, and officership Accepts personal responsibility Is fair and objective	
4. ORGANIZATIONAL SKILLS Demonstrates ability to plan Schedules effectively Uses resources effectively/efficiently Meets suspenses	
5. JUDGEMENT AND DECISIONS Makes timely/accurate decisions Emphasizes logic in decision making Retains composure in stressful situations Requires minimal supervision	
6. COMMUNICATION SKILLS <div style="text-align: right; margin-right: 20px;"> Listening Speaking Writing </div>	
7. ADDITIONAL FACTORS TO CONSIDER (i.e. Safety, Activities, etc.) Safety Management On/Off Duty Able to Recite Cadet Oath Attendance at Meetings Activity Participation	

VI. PROFESSIONAL DEVELOPMENT

STRENGTHS:

SUGGESTED GOALS:

ACADEMIC/PROFESSIONAL EDUCATION:

PROFESSIONAL MILITARY EDUCATION:

NEXT/FUTURE ASSIGNMENTS (CADET STAFF, SQUADRON STAFF, WING, SPECIAL ACTIVITY):

RATEE SIGNATURE

RATER SIGNATURE

DATE (dd-mmm-yy)